

GENERAL PROJECT INFORMATION

Project Name - _____
 Brief Project Description - _____

 Project Area (precise street limits and scope) - _____

CONTACT INFORMATION

Applicant [name / contact information] - _____

 Engineer / Architect [name / contact information] - _____

GENERAL DESIGN INFORMATION

Design Completion (%) _____
 Dates Started/Anticipated to Start: Planning ___/___/___ Preliminary Design ___/___/___ Final Design ___/___/___ Construction ___/___/___
 Does the design clearly identify the existing: Street Furniture (for example, bus shelters, honor boxes, etc) Street Lighting
 Parking Conditions Signage
 Utilities (manholes, etc) Street Type _____
 Street Type: Identify the classification of impacted streets using the maps in Section 3 - _____

If the answer to any of the questions below is “No” or Not Applicable “NA”, attach a brief explanation to this checklist for why this criterion is not met.

Does the proposed design:



PEDESTRIAN COMPONENT (SEE HANDBOOK SECTION 4.3)

1. Minimize vehicle intrusions into the sidewalk (e.g., driveways, lay-by lanes)? Yes No
 List existing and proposed vehicle intrusions into the sidewalk - _____
2. Provide minimum total sidewalk widths for the street type (see Section 4.3.1)? Yes No
 List the minimum total sidewalk widths for each street frontage (the distance between the building line and the curb, at the narrowest point).

3. Provide minimum Walking Zone widths for the street type (see Section 4.3.2)? Yes No
 List the Walking Zone width for each street frontage at the narrowest point

4. Provide ADA compliant curb ramps where required and/or appropriate (see Section 4.3.3)? Yes No NA

DEPARTMENTAL REVIEW ONLY | does the design...

- Create a pedestrian environment that provides safe access for all pedestrians? Yes No
- Provide direct pedestrian routes between sites, destinations & crossing opportunities every 300-500'? Yes No



BUILDING & FURNISHING COMPONENT (SEE HANDBOOK SECTION 4.4)

** All submitted site plans should show the locations and dimensions of existing street furniture; from bus shelters to honor boxes.*

5. Avoid tripping hazards and pinch points (locations where Walking Zone width does not meet standards or requires an exception - see Section 4.3.2 for minimum walking zone widths)? Yes No
 Identify existing and proposed pinch points

6. Maintain adequate visibility for all roadway users at intersections (see Section 4.4.1)? Yes No NA
7. Incorporate green infrastructure opportunities (such as street trees, rain barrels or planting strip) wherever practicable? Yes No
 Identify proposed green infrastructure improvements - _____
8. Follow building zone widths requirement for the street type, if applicable (see Section 4.4.1)? Yes No NA
9. Provide minimum furnishing zone widths for the street type (see Section 4.4.2)? Yes No
 Identify minimum furnishing zone widths for the street type - _____
10. Incorporate other required building & furnishing zone design treatments for the street type (See Table 1)? Yes No
 Identify proposed design treatments - _____
11. Incorporate other “high priority” building & furnishing zone design treatments for the street type, where width permits Yes No
 Identify proposed design treatments (See Table 1)? - _____

DEPARTMENTAL REVIEW ONLY | does the design...

- Enhance the pedestrian environment Yes No



BICYCLE COMPONENT (SEE HANDBOOK SECTION 4.5)

12. Connect to local bicycle, trail and transit networks? Yes No NA
13. Incorporate bicycle network recommendations of the Pedestrian and Bicycle Plan? Yes No NA
 To review the plan and to identify recommendations such as Bike Lanes, Signage or Sharrows, visit
http://www.philaplaning.org/plans/Philadelphia_Ped.Bike_Plan_LowRes.pdf
14. Include bicycle parking? Yes No
15. Incorporate other “high priority” bicycle design treatments for the street type, where width permits (See Table 1)? Yes No

DEPARTMENTAL REVIEW ONLY | does the design...

- Enhance the comfort and safety of bicycling as a transportation option? Yes No
- Provide convenient connections to residences, work places, and other destinations? Yes No NA



CURBSIDE MANAGEMENT COMPONENT (SEE HANDBOOK SECTION 4.6)

** All submitted site plans should show existing parking and loading regulations in curblanes adjacent to development site.*

16. Provide a buffer between traffic and pedestrians (see Section 4.6)? Yes No

17. Increase the comfort and attractiveness of transit? Yes No

List amenities provided - _____

18. Incorporate alternative uses for underutilized parking lanes, where appropriate (see Section 4.6.6)? Yes No NA

19. Avoid lay-by lanes and other vehicle intrusions into the sidewalk? Yes No NA

20. Incorporate other "high priority" curbside management design treatments for the street type, Yes No NA

where width permits (See Table 1)? Explain how below - _____

DEPARTMENTAL REVIEW ONLY | does the design...

- Limit conflicts between modes? Yes No
- Connect transit stops to the surrounding pedestrian network and destinations? Yes No



VEHICLE/CARTWAY COMPONENT (SEE HANDBOOK SECTION 4.7)

** All submitted site plans should show the direction of travel (one-way or two-way) of streets adjacent to the development site.*

21. Balance vehicle mobility with the mobility and access needs of other roadway users? Yes No

22. Promote speeds that are appropriate for the street type and surrounding context? Yes No

Identify the design speed for the - _____

23. Connect and extend the street grid, where new roads are being developed? Yes No NA

24. Incorporate appropriate lane widths for the street type (see Table 1 and Section 4.7.1)? Yes No NA

List existing and proposed lane widths - _____

25. Incorporate other "high priority" cartway/vehicle design treatments for the street type, where width permits Yes No

(See Table 1)? Identify proposed design treatments - _____

DEPARTMENTAL REVIEW ONLY | does the design...

- Minimize roadway width while maintaining multimodal transportation access and amenities? Yes No NA
- Maintain emergency vehicle access? Yes No NA
- Maintain freight and/or transit vehicle access, if appropriate? Yes No NA
- Support multiple alternative routes to and from destinations? Yes No NA
- Demonstrate capacity for accomodating goods movement? Yes No NA



URBAN DESIGN COMPONENT (SEE HANDBOOK SECTION 4.8)

28. Incorporate windows, storefronts, and other active uses facing the street? Yes No

29. Provide driveway access that reduces pedestrian/bicycle conflicts with vehicles (see Section 4.8.1)? Yes No

30. Incorporate appropriate stormwater management and drainage features (see Section 4.8.4)? Yes No



INTERSECTIONS & CROSSINGS COMPONENT (SEE HANDBOOK SECTION 4.9)

36. Include accessible features such as ADA compliant curb ramps? Yes No NA

37. Provide adequate clearance time for pedestrians to cross streets? Yes No NA

38. Minimize signal cycle length to reduce pedestrian wait time? Yes No NA

List existing and proposed signal cycle length - _____

39. Minimize pedestrian crossing distances by narrowing streets or travel lanes, extending curbs, reducing curb radii, or using medians or refuge islands to break up long crossings? Yes No NA

40. Simplify complex intersections, where possible (e.g., convert skewed intersections to right angles)? Yes No NA

41. Incorporate "high priority" intersection and crossing design treatments for the intersection type, where geometry permits (See Table 2)? Yes No

Identify proposed design treatments - _____

DEPARTMENTAL REVIEW ONLY | does the design...

- Reduce conflicts between modes and promote pedestrian and bicycle safety and comfort? Yes No NA
- Reduce vehicle speeds and increase visibility at intersections? Yes No NA

DEPARTMENTAL REVIEW ONLY |

does the design meet the requirements of the Complete Streets Handbook or provide appropriate justification if not? If no, attach explanation. Yes No

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 Parking Conditions Signage
 Utilities (manholes, etc) Street Type _____
 Street Type: Identify the classification of impacted streets using the maps in Section 3 - _____

If the answer to any of the questions below is “No” or Not Applicable “NA”, attach a brief explanation to this checklist for why this criterion is not met.

Does the proposed design:



PEDESTRIAN COMPONENT (SEE HANDBOOK SECTION 4.3)

- 1. Minimize vehicle intrusions into the sidewalk (e.g., driveways, lay-by lanes)? Yes No
 List existing and proposed vehicle intrusions into the sidewalk - _____
- 2. Provide minimum total sidewalk widths for the street type (see Section 4.3.1)? Yes No
 List the minimum total sidewalk widths for each street frontage (the distance between the building line and the curb, at the narrowest point).

- 3. Provide minimum Walking Zone widths for the street type (see Section 4.3.2)? List min. clear width for each street frontage Yes No

- 4. Provide ADA compliant curb ramps where required and/or appropriate (see Section 4.3.3)? Yes No NA

DEPARTMENTAL REVIEW ONLY | does the design...

- Create a pedestrian environment that provides safe access for all pedestrians? Yes No
- Provide direct pedestrian routes between sites, destinations & crossing opportunities every 300-500'? Yes No



BUILDING & FURNISHING COMPONENT (SEE HANDBOOK SECTION 4.4)

** All submitted site plans should show the locations and dimensions of existing street furniture; from bus shelters to honor boxes, when and where applicable.*

- 5. Avoid tripping hazards and pinch points (locations where Walking Zone width does not meet standards or requires an exception - see Section 4.3.2 for minimum walking zone widths)? Yes No
 Identify existing and proposed pinch points

- 6. Maintain adequate visibility for all roadway users at intersections (see Section 4.4.1)? Yes No NA
- 7. Incorporate green infrastructure opportunities (such as street trees, rain barrels or planting strips) wherever practicable? Yes No
 Identify proposed green infrastructure improvements - _____

- 8. Follow building zone widths requirement for the street type, if applicable (see Section 4.4.1)? Yes No NA
- 9. Provide minimum furnishing zone widths for the street type (see Section 4.4.2)? Yes No
 Identify minimum furnishing zone widths for the street type - _____
- 10. Incorporate other required building & furnishing zone design treatments for the street type (See Table 1)? Yes No
 Identify proposed design treatments - _____

- 11. Incorporate other “high priority” building & furnishing zone design treatments for the street type, where width permits Yes No
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DEPARTMENTAL REVIEW ONLY | does the design...

- Enhance the pedestrian environment Yes No



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** All submitted site plans should show existing parking and loading regulations in curblanes adjacent to development site when and where applicable.*

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- 13. Balance vehicle mobility with the mobility and access needs of other roadway users? Yes No
- 14. Promote speeds that are appropriate for the street type and surrounding context? Yes No

Identify the design speed for the - _____

- 15. Connect and extend the street grid, where new roads are being developed? Yes No NA
- 16. Incorporate appropriate lane widths for the street type (see Table 1 and Section 4.7.1)? Yes No NA

List existing and proposed lane widths - _____

DEPARTMENTAL REVIEW ONLY | does the design...

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- Maintain freight and/or transit vehicle access, if appropriate? Yes No NA
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DEPARTMENTAL REVIEW ONLY | does the design...

- Enhance the pedestrian environment Yes No

DEPARTMENTAL REVIEW ONLY |

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